



March 24, 2020

To our Wood Fruitticher family,

As we all navigate this new post COVID-19 coronavirus world, we wanted to re-emphasize that our top priority continues to be the safety and wellness of our employees, customers, vendor partners, and the communities where we operate. Listed below are some of the measures we have implemented to date:

1. Emphasizing smart hygiene and prevention steps with our employees (hand washing, not touching face, social distancing, coughing into tissue, what to do if you show symptoms, etc.).
2. Increased disinfecting and cleaning of bathrooms, entrances, doorknobs, counters, tables, chairs, and other surfaces. We are doing this multiple times throughout the day.
3. Hand sanitizer and disinfecting wipes have been made available throughout our facilities.
4. Delivery drivers are wearing a new pair of gloves at each delivery and must use hand sanitizer in between. Order selectors are also wearing gloves and changing them frequently.
5. Our supervisors have been trained to recognize and respond to employees displaying symptoms of the COVID-19 virus.
6. All employees and drivers must pass a symptom questionnaire daily before coming to work.
7. We have identified environmental emergency cleanup companies available to perform a deep cleaning and disinfecting of our warehouse should that become necessary.
8. Access to our facilities is limited to Wood Fruitticher office and warehouse employees only
9. Compartmentalized work spaces (drivers can't enter building, office can't enter warehouse, etc.)
10. Employees that can work from home are doing so and others are working in staggered shifts.
11. Any employee travelling by plane or to an area with known cases must self quarantine for 14 days or test negative for the virus before returning to work
12. Drivers are being checked in and returns are being processed outside the building.
13. Forklifts, pallet jacks, hand trucks, and truck cabs are cleaned and disinfected daily.
14. Delivery drivers are not allowed to enter healthcare facilities and customers are encouraged to let our drivers deliver outside their facilities.

As the situation evolves we will continue to monitor the situation and will implement any measures necessary to continue to service your needs in a safe and efficient manner. Please be safe and we thank you for your support of Wood Fruitticher.

Best,

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Wood Fruitticher Foodservice

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